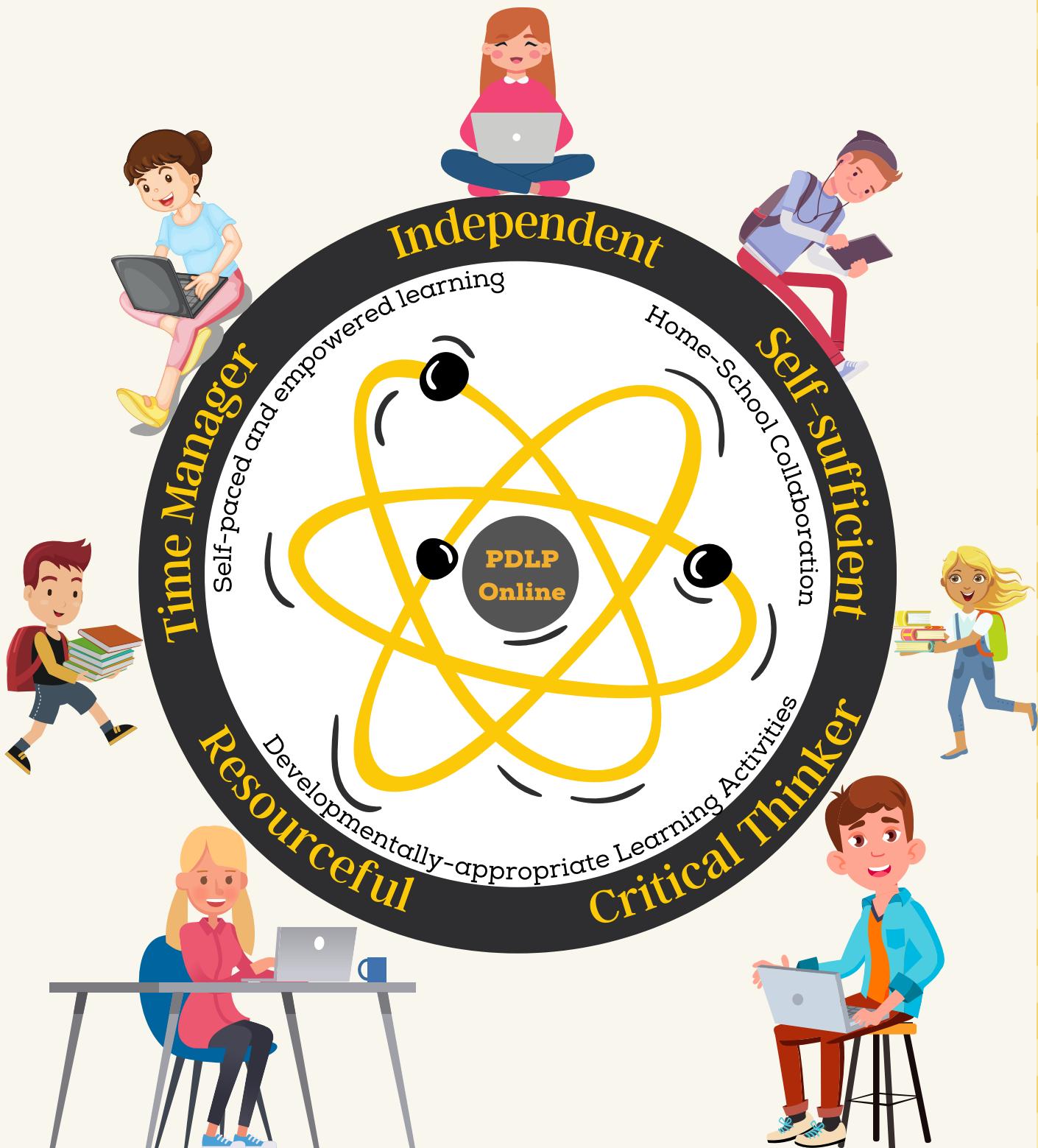




Saint Pedro Poveda College

SY 2021-2022

Primer on Poveda Distance Learning Program (PDLP)



I. PEDAGOGY and VISION-MISSION

Saint Pedro Poveda wrote, "**O, Youth, powerful weapon, strength of the world. You ask me what you can do? You can conquer the world, no more, no less.**" Forming them to become men and women of virtue and knowledge was highly valued by the Founder so they can be our future empowered and responsible citizens and leaders.

Saint Pedro Poveda College is known for its Personalized Education Pedagogy (PEP), an approach that is coherent with the Founder's Pedagogy alongside the **Institución Teresiana de Educación y Cultura, Inc. (ITEC's) Vision-Mission**,

Vision: Leader in Transformative Education

Mission: Committed to Empowering Leaders for Social Transformation

The silver-lining of the pandemic has favorably ushered in a new take on 21st century education contextualized through Online Learning or e-Learning. It has provided more creative opportunities: interactive, collaborative and self-paced learning environments where students can gain skills to succeed out of the ordinary and physical space.

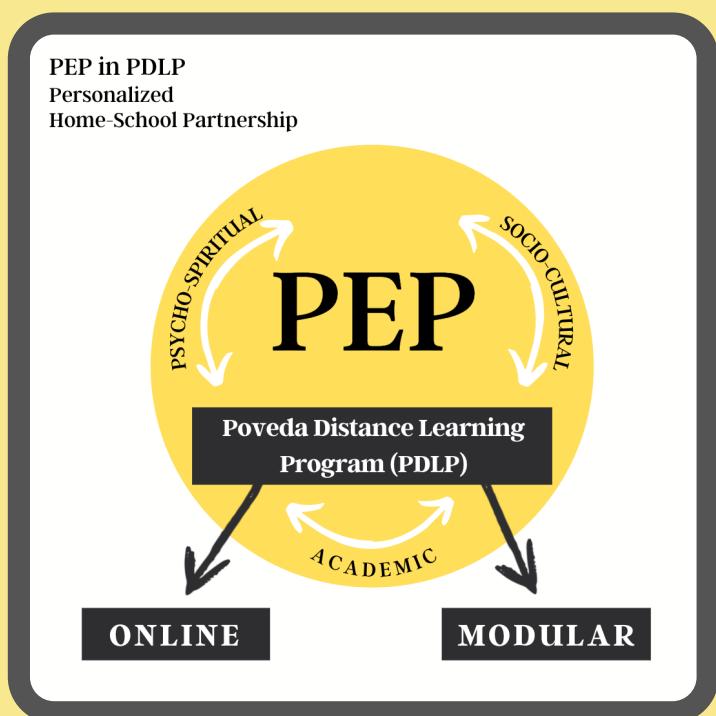
The Povedan Pedagogy cutting edge, in this challenging context, reinvents its approach: personalizing in physical distancing where principles of creativity-communication are relevantly kept in place yet diversified in operationalizing new modes of learning.

Furthermore, it recreates a diversified virtual classroom as privileged media-literate space and venue for new ways that shall accompany each student on her/his responsible and challenged response towards the learning cycle: Individual Work (IW) – Encounter Period – Assessment.



II. RATIONALE and OBJECTIVES

In response to the fast evolving signs of the times and the changing landscape in education, Saint Pedro Poveda College heightens the mission of empowering students as agents of their own learning and formation by providing Povedan education through distance learning.



The Poveda Distance Learning Program (PDLP) follows the Poveda Curriculum and standards fully delivered through a self-paced modular through online mode of instruction.

Poveda Distance Learning is:

- **Flexible:** PDL is self-paced and is carried out by the students at their own time and availability working within just a set time frame;
 - **Safe:** Students learn and do their academic tasks within the safety and comforts of their home or any place their condition or situation requires them to be.
 - **Cost and time-efficient:** PDL requires less logistics and rigid structures

Objectives:

- To offer Povedan Education in a flexibly self-directed and mentored set-up
 - To form independent, self-sufficient, and resourceful learners through the development of critical and creative thinking skills
 - To capacitate students to hone their skills in decision-making, planning and time management
 - To empower students as agents of their own learning and development in this mode of instruction



III. POVEDA'S PERSONALIZED EDUCATION PEDAGOGY (PEP)

A. POVEDAN EDUCATION, A 2-FOLD APPROACH

Philosophy:

Pedro Poveda's pedagogical underpinnings on Knowledge and Virtue and vision for human and social transformation

Methodology:

realized through Personalized Education Pedagogy

It values, emphasizes and highlights:

1. the dignity and sacredness of the human person;
2. the value of students as persons of virtue and knowledge grounded on Core Values of **Christ-centeredness, Excellence, and Commitment**;
3. the stages in the human developmental cycle seeking the holistic formation of each student;
4. the principles of creativity, communication and diversity evident in the teaching-learning process; and
5. the optimal well-being of the students: appreciating the value of each person; sense of belonging – security – purpose; and joy in learning.



III. POVEDA'S PERSONALIZED EDUCATION PEDAGOGY (PEP)

B. DEFINITION OF ELEARNING TERMS



LEARNING MANAGEMENT SYSTEM (LMS)

Software application for the administration, documentation, tracking, reporting, automation and delivery of educational courses, training programs, or learning and development programs (Carlson, 2019).



SYNCHRONOUS MODE OF LEARNING

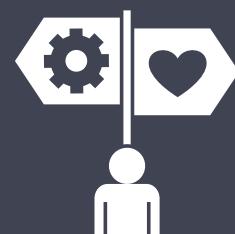
Online face-to-face sessions:

- Weekly Homeroom Session with the Adviser: orientation, feedbacking and giving of reminders and announcements
- Summative Assessments (after every module)
- Scheduled Appointment: requested consultations with the instructional coaches and spiritual formation with the campus ministers



ASYNCHRONOUS MODE OF LEARNING

A learning method using online resources without requiring students to be present in a real time online class set-up.



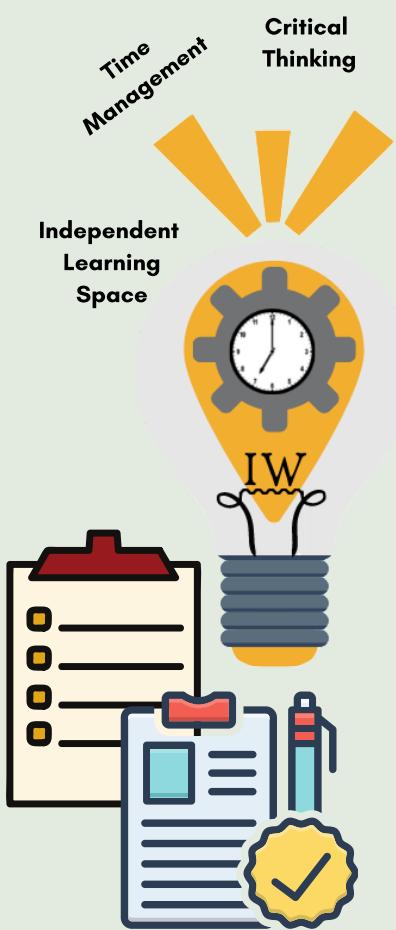
GUIDANCE ONLINE CHECK-IN SESSIONS

This is facilitated to know the students better and to identify academic/personal growth barriers giving support according to each student's need. Students are notified in advance for their appointed schedule through email. This is done twice a year or as needed by the students.



C. METHODOLOGY OF INSTRUCTION IN PDLP

1. Individual Work (IW)



IW is the featured methodology of Poveda's Personalized Education Pedagogy (PEP). In the context of PDLP, it is a space where the students learn the concepts and work on the given CARDS (Guide and Activity) independently at their own time.

It has two components:

A. Guide Card

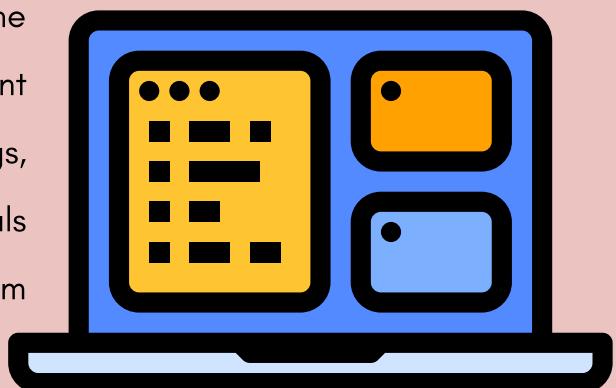
- Stimulates the interest of the students by posing essential questions about the module's content
- Activates prior knowledge and prepares students for new information or concepts

B. Activity Card

- Engages students actively in tasks that will allow them to construct knowledge on what they need to learn
- Integrates different concepts, targeting as many skills

2. Modules

Modules are self-learning kits delivered online that include pre-recorded videos, powerpoint presentations, handouts, worksheets, readings, video materials, and other instructional materials that progress based on Dep-Ed's K-12 Curriculum Guide.



D. STUDENT FORMATION and RELATIONSHIPS



Even with distance learning, the holistic formation of the students is steadfastly a primary goal. With several formators and educators working together to ensure that the student is taken care of and is given time to consult, distance learning will not seem to be distant at all.

Aside from the weekly homeroom sessions with the students, the Adviser will be collaborating with the other formators (e.g. counselors, campus ministers and instructional coaches) and facilitating scheduled consultation with the different formators as requested by the student or scheduled by the school. Home-school collaboration is assured through open communication between the parents and the advisers.

E. GRADING AND ASSESSMENT

The PDLP is an approved program by the Department of Education as it operates under the Basic Education Program of Saint Pedro Poveda College using the same K-12 Curriculum and school calendar adopted by the regular academic program of the Institution.



Thus, the academic performance will be assessed and graded based on acceptable tools and methods which will be the basis for promotion to the next grade level. Letter grades with corresponding numerical equivalents will be given at the end of the semester.



F. TECHNO-MEDIA REQUIREMENTS

Gadgets



1. Any of the following:

- iPad Unit (iOS 11 or higher)
- Android Tablet (Samsung, Acer or Lenovo with Android 5.0x version or higher)
- MacBook or iMac with Yosemite 10.10 or higher
- Windows Laptop or Desktop with Windows 10 Operating System

2. Earphones or Headset

e-LEARNING PROGRAM PLATFORMS



Microsoft 365



Official Poveda Gmail Accounts

Official Poveda Gmail Accounts are provided following the naming convention set by the MIS in compliance with the Children's Online Privacy Protection Act (COPPA) and responsible use in accordance with the Data Privacy Act (DPA).



1. The MIS Office assigns a Poveda Gmail account and password to all students.
2. Parents/guardians should have access to their child/ren's Poveda account. Communication letters and announcements will also be sent to their child/ren's account.
3. Students are strictly prohibited to share accounts. No student should access and use another student's email address.
4. Inappropriate use of the email accounts will be subjected to closure of account and consequential disciplinary actions.



G. APPLICATION PROCESS (From the Office of the Registrar)

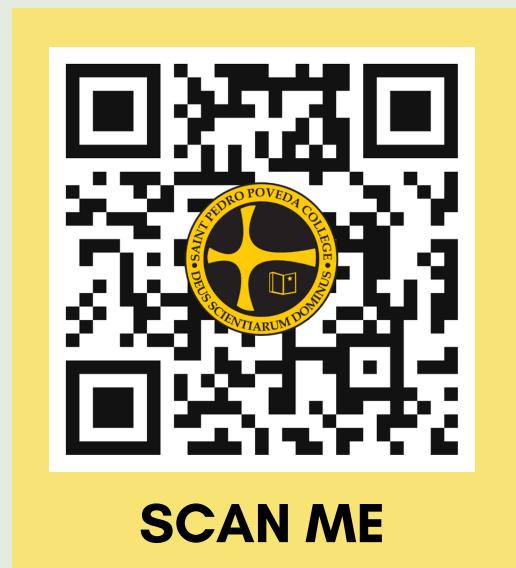
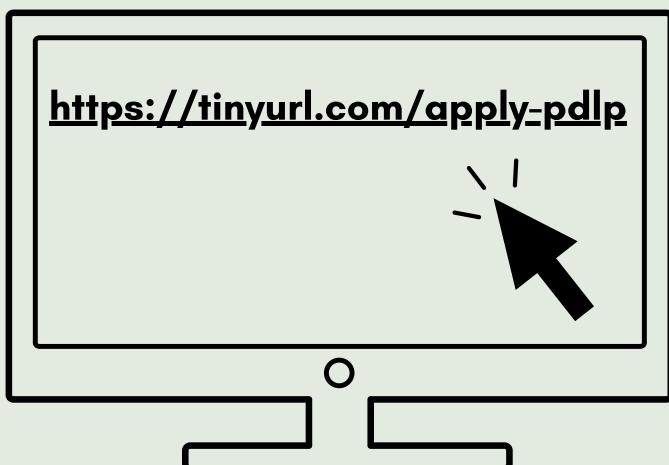
1. Required Documents

- a. Birth Certificate
- b. Baptismal Certificate
- c. Report Cards (current and last two school years)
- d. Recommendation Forms (Adviser and Guidance Counselor)
- e. Certification of Enrollment from the current school



2. Application Process

Go to the link below or scan the QR code.



3. How to Contact Us

- a. Telephone Number: 88-POVEDA (88-768332)
- b. Communication Platforms
- c. For questions and inquiries, you may send an email to:
 - 1. Academic Program: pdlp@poveda.edu.ph
 - 2. Admissions / Academic Records: registrar@poveda.edu.ph
 - 3. Guidance and Testing Center: guidance@poveda.edu.ph
 - 4. Tuition and Other Fees: accounting@poveda.edu.ph

